

Approval Process for Ordering CATCH Materials

This approval process was developed to help the UC CalFresh Nutrition Education county programs in ordering CATCH resource materials.

Vendor Contact:



CATCH materials can be ordered through the **Flaghouse** website:

<http://www.flaghouse.com/General-Education/CATCH/>

Selecting Items:

When determining what to order and what is needed for your programs, please follow the ordering procedures listed below:

1. Items that do not need prior approval are listed below. If your program identifies the need for items that are not listed below, please contact Michele Byrnes (mnbyrnes@ucdavis.edu) at the State Office for approval before ordering.

Name of Material:		Item #:
CATCH Early Childhood (CEC) Physical Activity Box		17653
CATCH Early Childhood Equipment Starter Kit		19460
CATCH PE 3-5 Activity Box (used for 1st-5 th grade)		11591
CATCH Kids Club Manual and Activity Box (K-5 th grade)		12931
CATCH PE Equipment Starter Set (used for 1 st -8 th grade)		15018
CATCH PE 6-8 Activity Box		11595
Individual items	Beanbag sets	7691/17820/1053
	Cones (set of 16)	11109
	Hula Hoops	9895E
	Spot Markers	11510
	Parachute (12', 24', 30')	10777/10785/10789
	Balls	8183/11267/12200/841
	Jump Rope sets of 12 (7', 8', 9')	11374/11378/11382

Determining Quantity:

2. Determine the number of items to order. Work with the school/site to make a plan on how they will utilize the materials. Will they be sharing the material at the same site location? If so, suggest having a check-out system.

This material was produced by the University of California CalFresh Nutrition Education Program with funding from USDA SNAP, known in California as CalFresh (formerly food stamps). These institutions are equal opportunity providers and employers. CalFresh provides assistance to low-income households and can help buy nutritious foods for better health. For CalFresh information, call 1-877-847-3663.

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3. If you are expending more than **\$2,000.00**, please **email the State Office** with justification on the quantity and how you plan to utilize the material(s).

Placing Order:

4. Place all orders through **Monica Sharkey**, the **designated Flag House Sales Associate** for UC CalFresh. This will ensure that you get the rates they have offered to the UC CalFresh program. See her contact information below:

Monica Sharkey
CATCH Program Coordinator & Sales Associate
monica.sharkey@flaghouse.com
Direct Phone: 201-329-7527
Fax: 800-734-2647

Questions:

5. If you have any questions regarding the **CATCH** materials, including what to order and/or how to implement the curriculum, please contact **Michele Byrnes** by email (mnbyrnes@ucdavis.edu) or the State Office (530-754-7794).